

Coventry Public Schools
Department Goals
for the 2016-2017 School Year

Robert Carroll, Director of Finance & Operations

- 1. Identify, define, and measure the critical skills and attributes that are required for success and align systems to continuously improve student performance and achievement.**
 - *Work with the Superintendent and Administrators to examine the financial impact of implementing programmatic changes to be recommended for the FY18 budget.*
 - *Continue to examine all areas of operations to develop a fiscally conservative budget which proactively supports the needs at the district's school facilities.*
 - *Work with the Superintendent, the Board of Education and the Town Council to determine an appropriate level of funding to foster the educational environment.*
 - *Support the high school administration as they address recommendations noted in the NEASC Accreditation Report.*
 - *Work with the district's Technology Committee and the Education Technology Department to assist in implementing Year 2 of the district's technology plan and address the technology needs outlined.*
 - *Continue to support staff to aid in their efforts to secure additional outside funding sources to support district initiatives.*

2. Maintain and promote a positive and respectful learning community.

- *Work with the superintendent and the Coventry Early Childhood Center staff to clearly define all financial aspects of the proposed preschool arrangement, ensure full compliance with regard to the Smart Start grant, and examine the possibility of incorporating financial operations of the preschool into the Coventry Public School system beginning in FY 2018.*
- *Collaborate with the School Energy and Building Efficiency Building Committee as they undertake the immediate task of converting the heating systems at the CNH/CHS complex to natural gas. Work with the committee in developing a long term plan to update HVAC systems and address Fire, ADA and Building Code Compliance issues district wide.*
- *Assist the Director of Facilities in the development of a comprehensive capital equipment replacement plan that will guide the District toward a proactive approach to maintenance equipment replacement.*

3. Recruit, retain and develop high quality staff at every level.

- *Complete the implementation and full integration of the Time and Attendance Management system for all hourly employees.*
- *Monitor developments at the State level that pertain to changes in the areas of Human Resources, Student Data Privacy, Grants Management and Finance (Uniform Chart of Accounts, CCJEF v Rell).*
- *Provide the Business Office staff with opportunities for customized professional learning, specifically targeted toward their respective job responsibilities, to enhance their knowledge base and increase efficiencies.*