



Board of Education Administrative Report

Title of Report: 2021-22 Budget Approval Process

Board Meeting Date: 10/26/20

Action

Report

Information

Discussion

Submitted by: Brian P. Czapla

Executive Summary

The Board of Education must approve the budget process and calendar (BOE Policy 3111).

Budget Process and Timeline

January 11, 2021:

- The Superintendent submits the proposed budget to the Board of Education for consideration.

January 25, 2021:

- Follow up discussions, questions, clarifications, and adjustments to the Superintendent's Proposed Budget.

February 8, 2021:

- The Board of Education approves a budget to be sent to a public hearing. An informational flyer will be developed for use at the public hearing.

March 8, 2021:

- Public Hearing on Board of Education Approved Budget.
- Following the public hearing, a regularly scheduled meeting will be convened to approve or adjust the budget before sending it to the Board of Finance for study.

March – April 2021 (dates to be determined):

- The Superintendent/Board of Education presents the budget to the Board of Finance.

April 2021 (dates to be determined):

- Board of Finance Public Hearing
- Board of Finance approves a budget sent to Annual Town Meeting

May 2021 (dates to be determined):

- Annual Town Meeting
- Budget Referendum