

**Somers Board of Education Meeting
Board of Education Meeting Room
June 10, 2019
7:00 PM**

Attendance Taken at 6:59 PM:

Present Board Members: Jan Martin, Sarah Bollinger, Barbara Capuano, David Palmer, Bruce Devlin, Anne Kirkpatrick

Absent Board Members: Jeremy Anderson, Kate McLellan, Rick Lees

Others: Brian Czapla, Bill Boutwell, Dr. Irene Zytka, Pat Doyker, Patrick Soucy, Clay Krevolin, Rob Kapner

1. CALL TO ORDER

The regular meeting of the Board of Education was called to order by Chairman Devlin at 7:00 p.m. in the Mabelle B. Avery School Board of Education meeting room.

2. PLEDGE OF ALLEGIANCE

3. AWARDS AND RECOGNITIONS

3.1. The Board will recognize the retirement/leaving of staff.

Rationale: The Board will recognize the retirement of:

Clay Krevolin - Principal, MBA

Pat Doyker, ParaEducator, MBA

Holly Sawtelle, World Language Teacher, MBA

Marielle Luginbuhl, Math Teacher

Nancy Ingram - SpEd teacher at SES

and leaving us, Rob Kapner - Assistant Principal of MBA

Discussion: The Board of Education recognized and thanked the retiring and resigning staff for their contributions to their many years of service at SPS. Chairman Devlin gave a brief description of Pat Doyker, Rob Kapner, and Clay Krevolin's educational experience. The BOE presented them with gifts. Pat Doyker stated that she enjoyed every minute of her time at SPS. Rob Kapner and Clay Krevolin appreciated the opportunities at SPS and thanked the BOE for their support.

4. APPROVAL OF MINUTES

4.1. Draft Minutes of May 28, 2019

Rationale: The Board will review and approve the minutes of May 28, 2019.

Motion Passed: Motion to approve minutes from the 5/28/19 Board of Education meeting passed with a motion by Jan Martin and a second by Barbara Capuano.
6 Yeas - 0 Nays.

5. AUDIENCE TO CITIZENS/STAFF/STUDENTS

6. OPPORTUNITY TO ADD/DELETE AGENDA ITEMS

7. CONSENT AGENDA

Motion Passed: Motion to approve Consent Agenda as presented passed with a motion by David Palmer and a second by Sarah Bollinger. **6 Yeas - 0 Nays.**

7.1. Warrant of June 10, 2019

Rationale: The Board will review and consent to the June 10, 2019 warrant in the amount of \$485,382.15.

7.2. Resignation of SES Physical Therapist

Rationale: Karen Fader has been with SES for over 20 years and will be leaving at the end of this school year.

7.3. Retirement of MBA Teacher

Rationale: Mrs. Mariella Luginbuhl, Grade 6 Math Teacher at MBA, will be retiring after 20 years.

7.4. Resignation of SES Speech and Language Pathologist Assistant

Rationale: Ms. Taylor Tranghese, Somers Elementary School's Speech and Language Pathologist Assistant, has handed in her resignation with her last day as June 12, 2019.

8. NEW BUSINESS

8.1. Approval of Admin Evaluation Plan

Rationale: The Administrator Evaluation plan has been approved by the State and is now ready for Board of Education approval. Dr. Zytka will be there for any discussion.

Discussion: Superintendent Czapl reported that the State requires schools to submit teacher and administrator evaluation plans every two years. Some adjustments were made to make the evaluation plans more relevant and effective for Somers. Dr. Irene Zytka, Director of Curriculum, stated that revisions were made after looking at other districts. Reference to State testing in the document was removed; CT leader evaluation rubric was added on the back of the appendix; and, a paragraph about professional learning with administrators was added. Discussion ensued regarding verbal versus written feedback. Superintendent Czapl stated that verbal feedback allows for discussion and, if there are concerns, written feedback is appropriate to generate a plan.

Motion Passed: Motion to approve the Administration Evaluation Plan passed with a motion by David Palmer and a second by Anne Kirkpatrick.
6 Yeas - 0 Nays.

9. OLD BUSINESS

9.1. Second Warning of Somers High School Textbook

Rationale: Second warning of Somers High School textbook, "Dopesick"

Motion Passed: Motion to approve SHS textbook, "Dopesick," passed with a motion by Barbara Capuano and a second by Sarah Bollinger. **6 Yeas - 0 Nays.**

9.2. Second warning of Somers High School Textbook

Rationale: Second warning of Somers High School textbook, "Educated: A Memoir"

Motion Passed: Motion to approve SHS textbook, "Educated: A Memoir," passed with a motion by Barbara Capuano and a second by Sarah Bollinger.
6 Yeas - 0 Nays.

10. ADMINISTRATIVE REPORTS

10.1. Curriculum Development Update

Rationale: Dr. Irene Zytka will be there to discuss the Curriculum Development update.

Discussion: Dr. Irene Zytka, Director of Curriculum, updated the BOE on curriculum development. She stated that teachers have been working diligently to upload curriculum onto the Atlas system. This year, there was a pilot to the website which provided links to the curriculum. There will be a significant number of staff who will continue summer curriculum writing in June and July. The completed units will be uploaded to the website in August. Only the unit calendars and the first four mapping categories for each unit will be available for public view on the website.

There are a couple of new courses being written: Government & Politics and Robotics. There will be adjustments in SHS English due to new novels that were approved. MBA is implementing their curriculum mapping. A Preschool program will be uploaded into Atlas. Adjustments will be made in the K-5 ELA curriculum due to Fountas & Pinnell. The PD presenter for F&P that was at SPS in the spring will return in the fall.

There has been a lot of Professional Development in the Universal Design for Learning which will continue. Teachers have been doing a great job with executive functioning. Dr. Zytka stated that next year they will be looking at vertical articulation among all grades. She is confident that this time next year the curriculum will be nearly completed.

10.2. Superintendent's Update

Rationale: The Superintendent will give the Board an update on current events.

Discussion: Superintendent Czapla congratulated the SHS Girls Softball team with winning the first State championship title in the history of SHS.

Commencement is scheduled on 6/12/19 at 6 p.m. The finalist candidate for the MBA Assistant Principal position will be brought forward at the next BOE meeting on 6/24/19 at 7 p.m. The Senior class Variety Show will be held on 6/11/19 at 7:30 p.m.

11. COMMITTEE REPORTS

11.1. CURRICULUM

Discussion: No report.

11.2. POLICY

Discussion: Anne Kirkpatrick reported that the committee is on hold.

11.3. SALARY & NEGOTIATION

Discussion: Dave Palmer reported that ratification was on 6/10/19. There is nothing new. A negotiation meeting for teachers and nurses will be determined in September.

11.4. PLANNING

Discussion: Dave Palmer reported that he missed the last meeting. No meeting has been scheduled. There is nothing to warrant. The next steps for the track project include bid specifications in July. There will be a Special Meeting of the BOE on 7/25/19.

Sarah Bollinger reported that a career firefighter stated that he was impressed with the security around the buildings.

12. CREC UPDATE

Discussion: Anne Kirkpatrick reported that the next meeting is on 6/19/19.

13. EXECUTIVE SESSION

Rationale: The Board will go into Executive Session to discuss:

1. Non-affiliated staff wage increase for 2019-20
2. Custodian/Maintenance contract
3. Substitute pay increase
4. Superintendent evaluation
5. Superintendent contract extension

Motion Passed: Motion to enter into Executive Session at 7:38 p.m. and to invite Superintendent Czapla into Executive Session to discuss non-affiliated staff wage increase for 2019-20; custodian/maintenance contract; substitute pay increase; Superintendent evaluation; and, Superintendent contract extension passed with a motion by David Palmer and a second by Barbara Capuano. **6 Yeas - 0 Nays.**

The Board of Education came out of Executive Session at 8:30 p.m. to vote on the following items:

1. Non-affiliated staff wage increase for 2019-20
2. Custodian/Maintenance contract
3. Substitute pay increase
4. Superintendent evaluation
5. Superintendent contract extension

Motion Passed: Motion for a \$7,000 market adjustment for the Athletic Manager for the 2019-20 school year passed with a motion by David Palmer and a second by Sarah Bollinger. **6 Yeas - 0 Nays.**

Motion Passed: Motion to approve a 3% general wage increase for non-affiliated staff for the 2019-20 school year passed with a motion by David Palmer and a second by Sarah Bollinger. **6 Yeas - 0 Nays.**

Motion Passed: Motion to approve the Custodian and Maintenance Unit contract for July 1, 2020-June 30, 2023 passed with a motion by David Palmer and a second by Barbara Capuano. **6 Yeas - 0 Nays.**

Motion Passed: Motion to increase substitute teacher pay to \$92.00 per day effective school year 2019-20 passed with a motion by David Palmer and a second by Jan Martin. **6 Yeas - 0 Nays.**

Motion Passed: Motion to extend the Superintendent's contract by one year through June 30, 2022 and approve a general wage increase of 7% for the 2019-20 school year passed with a motion by David Palmer and a second by Barbara Capuano. **6 Yeas - 0 Nays.**

14. ADJOURNMENT

Motion Passed: Motion to adjourn the meeting at 8:42 p.m. passed with a motion by Bruce Devlin and a second by Jan Martin. **6 Yeas - 0 Nays.**

Rick Lees, Board of Education Secretary Date

Shannin Burns, BOE Recording Secretary