

**Minutes
Facilities Committee
September 6, 2018**

Present:

Gina Albert, Committee Member
Sara Spaulding, Committee Member
Dr. William McKersie, Superintendent of Schools
Richard Rudl, Director of Finance and Operations
Joseph Olenik, Director of Facilities

Absent:

Ellen Uzenoff, Committee Chair

Guests:

Michael Rizzo, Assistant Superintendent for Pupil Personnel Services
Andre Santelli, Foodservice Director

Public:

Jennifer Bernheim, Weston Resident
Kristana Esslinger, Weston Resident

The meeting was called to order by Ms. Uzenoff at 9:03 a.m.

The Committee discussed the following items regarding the summer projects update:

Mr. Olenik reported the following:

- The high school gym floor was completed on August 18th and was under budget by \$7,727. A few minor areas need to be touched up, and the contractor will make the necessary repairs based on the Athletic Department's schedule.
- Replacement of the high school stadium turf field was completed on August 13th and came in under budget by \$50,460.
- Repair of the intermediate school knee wall was completed on August 16th, and the project was reviewed by the Building Committee on August 29th.
- Wiring for the installation of the high school soccer field camera has been completed, and the camera itself was installed on August 25th, followed by electrical installation on

September 4th. Mr. Olenik reported to the Committee that the vendor which was contracted to perform the final network hook-up is currently working on security items for the District but will return to this project once that is completed. Once these items are completed, they will schedule the network hook-up which is estimated to be completed 2-3 weeks from September 4th. The next step is to have the camera vendor come in and get the system operational and make any final adjustments that are needed.

- The installation date of the high school gym camera is tentatively set for September 30th.
- The Alertus system is up and running. Final testing and verification of the voice to text portion of the system was verified on September 4th.
- The wiring and installation of the sound system for the softball field is scheduled to be completed by October 1st.

The Committee discussed the following items regarding the review of the approved sidewalk grant application:

- First Selectman Spaulding reported that the Town has been awarded nearly \$400,000 by the Connecticut Department of Transportation for use in the construction of a sidewalk which will run through the school campus down to the center of town and to Town Hall and St. Francis. If the Town is awarded funding during the second phase, the sidewalk could be expanded. The plan is for construction to begin next summer, and a committee will be formed prior to that and will include Board of Education representation.

The Committee discussed the following regarding the space utilization study:

- Dr. McKersie informed the Committee that he, Mr. Rudl, and Mr. Olenik met with Silver Petrucelli to discuss revising their proposal for additional services to study the District's space needs. The Committee reviewed the revised document and agreed that it should be discussed at the Board of Education meeting on September 17th. If the full Board agrees to move forward with the study, then a work plan will be created by District administrators with input from Town officials as well. Once completed, the full Board will receive an update on the plan, and the Facilities Committee will be kept updated through the entire process.

The Committee discussed the following regarding Food Rescue program:

- Mr. Santelli introduced Ms. Bernheim and Ms. Esslinger, both parents of Weston students, to discuss the Food Rescue program. If implemented, the program will allow the District to donate unused cafeteria food to those in need. Food Rescue is a non-profit organization. The Committee agreed that the District should move forward and

investigate the logistics of making the program work. Mr. Rudl and Mr. Santelli will discuss it further.

The Committee discussed the following regarding the Weston Lacrosse shed request:

- Mr. Rudl reported that the District was approached by Weston Lacrosse asking if they can install a storage shed on campus. The District currently has 12 sheds, used for various purposes, in District. The Committee agreed to accept the shed, but that the District should determine what the shed looks like and when it needs to be replaced, but that Weston Lacrosse is responsible for maintaining it. The Committee agreed to move the request to the full Board at their September 17th meeting, where they will accept it as a donation.

The Committee discussed the following regarding the August minutes:

- The Committee approved the minutes with minor changes.

The Committee discussed the following regarding other business:

- Mr. Olenik updated the Committee on the path located behind the intermediate school leading to Parade Ground Court. He reported that if the path remains open, signs will need to be placed there indicating that the path is not authorized or maintained by the District and that pedestrians are using it at their own risk. Dr. McKersie added that the District will keep the path free of trash, but will not actively maintain it, and will let it return to its natural state.
- Mr. Olenik reported that the District was approached by a resident reporting that the handicap spots located in the front of the Annex building are not up to code. The District will re-stripe the spots to meet the required needs.

There being no further business to discuss, the Committee adjourned at 10:47 a.m.

The next meeting is scheduled for October 4, 2018.

Respectfully submitted,

Andrew Galli

Administrative Assistant to the Director of Finance and Operations