

**Minutes
Facilities Committee
October 4, 2018**

Present:

Ellen Uzenoff, Committee Chair
Gina Albert, Committee Member
Sara Spaulding, Committee Member
Dr. William McKersie, Superintendent of Schools
Richard Rudl, Director of Finance and Operations
Joseph Olenik, Director of Facilities

Guests:

Michael Rizzo, Assistant Superintendent for Pupil Personnel Services
Lisa Deorio, Weston High School Principal
Andre Santelli, Foodservice Director

Public:

Anthony Pesco, Weston Resident

The meeting was called to order by Ms. Uzenoff at 9:04 a.m.

The Committee discussed the following items regarding the summer projects update:

- Mr. Olenik reported that all projects are basically complete. The video streaming cameras for both the soccer field and gym were completed and the door buzzers at each school are now functioning properly, allowing the security guards to unlock the doors from their stations. Once the installation of the new phone system is complete, the secretaries at each of the schools will also be able to unlock the doors from their desks. The installation of the sound system on the softball field is being delayed due to the fact that CL&P is requiring the installation of a new pole. Mr. Olenik is currently working with them to remedy the situation.

The Committee discussed the following regarding the space utilization study:

- The Committee reviewed the proposed space utilization study, which had been introduced at the September 17, 2018 BOE Meeting. The Committee discussed the

analytical focus on the feasibility of a three versus four school campus. The Committee concluded that the new study should be explicitly described as a review of the feasibility of three schools providing the required space for the district to continue and advance all high priority curricular and co-curricular programs. The analysis should examine the costs of ensuring that a three school campus provides ample space for high quality curricular and co-curricular programs. The Committee stressed that the analysis of a three school campus should be seen as a review of all options as the BOE and other town governing bodies consider major expenditures to improve district facilities, including the building of new space. The Committee agreed to move forward with the study, and to bring it to the full Board of Education for approval. If approved at the Board level, the next step would be to form a work group to work with Silver Petrucelli and determine the specifics of the study, and to investigate further the academic and space needs of the District.

The Committee discussed the following regarding Food Rescue program:

- Mr. Santelli reported that he met with the Fairfield County director of Food Rescue and they created a roll-out plan if the District decided to move forward with the program. Volunteers wouldn't actually have to enter any of the buildings, the food could be left outside for them to pick up, and this could also present an opportunity for students to volunteer and bring all the food to one central location on campus. The only costs that would be incurred by the District would be for some food packaging, which would cost about \$8 per week. The Committee agreed to move forward with the program and work out the logistics of making it work.

The Committee discussed the following regarding flooding and water seepage:

- Mr. Olenik informed the Committee that during the previous week's torrential downpours, water seeped into the elementary school library through the outside doors, causing a portion of the rug to become saturated. The facilities department rented and placed industrial size fans and de-humidifiers in the area to dry it out quickly. Additionally, Mr. Olenik had a professional disaster clean up company come in and clean the carpets. There was also a leak in a science room at the high school which was caused by a bad drain, and has since been repaired. Water also entered the high school from vents located above some of the exterior doors, so Mr. Olenik will look into changing those. There was also a leak in the middle school, but that was caused because the covering for an A/C unit blew away and allowed water to enter, it was not a roof leak.

The Committee discussed the following regarding air conditioned classrooms throughout the District:

- The Committee reviewed maps of the schools which indicated rooms which contained air conditioning. Based on the past summer's heat wave, it was the middle school and

high school which had the greatest need for air conditioning. Air conditioning for the middle school can be addressed in the space utilization study, so the high school should be the main focus. Ms. Deorio added that when NEASC (New England Association of Schools and Colleges) was on campus most recently, one of the areas that they wanted additional information on was climate control in the buildings. As the District builds the capital budget for 2020, air conditioning needs will be tiered into it, and it will be discussed during the budget meetings. Mr. Olenik added that he will contact Ms. Kaddis, the elementary school Principal, for clarification on which rooms in that school have window units.

The Committee discussed the following regarding car charging stations at the high school:

- Ms. Deorio reported that a new teacher at the high school is very interested in exploring the possibility of installing car charging stations at the school. She added that since the high school has become a Green Leaf school, this would be very appropriate, and it could be something that clubs may want to fundraise for. The Committee agreed that if charging stations are installed, users should pay for their usage. The Committee also agreed to move forward with exploring what options are available and what type of work is involved in installing them and that the Town should be contacted as they tried to install charging stations at the library, and may have useful information.

The Committee discussed the following regarding the September minutes:

- The Committee approved the September minutes.

The Committee discussed the following regarding other business:

- Mr. Rudl reported that the District will be going out to bid for cleaning services the following week, and a bid review committee will be formed to interview the potential contractors.
- Mr. Olenik reported that the District received a letter from the United States EPA regarding 2012 PCB remediation in the middle school. The District never submitted a deed restriction for the site to the EPA, or a monitoring and maintenance plan. The Facilities Department received a proposal to submit testing results and a maintenance and management plan to the US EPA. The school needs to be retested because it's been six years since it was tested last and that will be used to develop the maintenance plan they are looking for. The deed restriction portion was forwarded to the District's Internal Counsel on 6/20/18 for review and action.
- Mr. Olenik reported that during a routine maintenance inspection by the facilities department, some sections of rotting steam pipes were discovered at the elementary

school. The facilities department is in the process of replacing the faulty sections and it will be completed in time for the heating season.

There being no further business to discuss, the Committee adjourned at 10:50 a.m.

The next meeting is scheduled for November 1, 2018.

Respectfully submitted,

Andrew Galli

Administrative Assistant to the Director of Finance and Operations