

**Minutes
Facilities Committee
November 1, 2018**

Present:

Ellen Uzenoff, Committee Chair

Tony Pesco, Committee Member

Sara Spaulding, Committee Member

Dr. William McKersie, Superintendent of Schools

Richard Rudl, Director of Finance and Operations

Joseph Olenik, Director of Facilities

Guests:

Laura Kaddis, Hurlbutt Elementary School Principal

The meeting was called to order by Ms. Uzenoff at 9:03 a.m.

The Committee discussed the following items regarding the North House playground update:

- Ms. Kaddis reported that she has been meeting with playground contractors to get ideas for the new playground. To date, approximately \$90,000 has been raised for the project. Ms. Kaddis added that between the current North House location, and the courtyard, the courtyard is actually the better choice, and it also presents a more secure location. The current North House playground area could still be used for PE classes. Mr. Olenik reported that Call Before You Dig has been called in to review the courtyard area to ensure it's suitable for construction, but all indications are that it is. Mr. Olenik will look further into the cost of removing the old North House playground equipment.

The Committee discussed the following regarding air conditioned classrooms at Hurlbutt and specifically North House:

- Ms. Kaddis reported that there are currently three full-time classrooms in the North House of the elementary school that do not have any type of air conditioning. The other North House classrooms lacking air conditioning are not used full-time or for more than small numbers of students. Dr. McKersie added that while this is not ideal, the air conditioning situation at the middle and high schools is worse. Mr. Rudl added that the air conditioning needs of North House will be added as a tier 3 capital project for the FY22 budget.

The Committee discussed the following regarding a five year capital plan on the Zenon plant:

- Mr. Rudl reported that White Water, the District's Zenon plant maintenance contractor, created a five year capital plan for the plant. The largest item, at \$100,000, and which will be in the capital budget for FY20, is replacement of the PLC and SACDA system equipment. This equipment is used to modify all the plant's controls, and is outdated. The other items on the list are more maintenance type items.

The Committee discussed the following regarding the October minutes:

- The Committee approved the October minutes with one minor change.

The Committee discussed the following regarding other business:

- Mr. Rudl informed the Committee that 14 contractors attended the mandatory pre-bid walk-through for the District's cleaning services.
- Mr. Rudl reported that he and Mr. Olenik met with another virtual net metering company, Citrine, regarding moving some additional meters to the grid. While the meters that are currently with Alco can't be shared, others which are currently not on the grid, such as Central Office, Zenon Plant and the athletic fields, can be. The Town is considering moving all of its Alco to Citrine, if that's the case, the District may remain with Alco, and add any new meters to Alco as well. This will alleviate the need of the District having to balance the Town's energy bills, pay them, and then billing them for reimbursement.
- Mr. Rudl reported that the State recently passed a law that requires all districts that have 1,000 students or more to pay Medicaid. This would require approximately 15 hours of additional work per week, and may necessitate the hiring of a part-time employee.
- Per the request of the Facilities Committee, Dr. McKersie will follow up on the status of MOU with Town regarding the Senior Center. This question arose in regards to the pending Phase 2 Space Utilization Study and not wanting to disrupt relations with the Senior Center.
- Mr. Olenik reported that a company has been hired to test for PCBs at the middle school, and this will be done on November 6th. A deed restriction also needs to be completed, and Lewis Brey, the District's HR Director, is currently working on that.
- Mr. Olenik informed the Committee that the pole for the softball field sound system is being installed and the shed to house the system equipment will also be installed this month.

- Mr. Olenik reported that regarding the possible installation of car charging stations at the high school, he has a couple of vendors that he will contact to get pricing from.
- Mr. Olenik reported that he contacted Silktown Roofing regarding the roofing repairs which are needed at the intermediate and high school roofs and they confirmed that the repairs can wait until the summer. Originally the Town has suggested using the available balance left over from the knee wall project (approximately \$58,000) to address those repairs. The Town Administrator recommended that the Board of Education vote to request that the available funds from the knee wall project be re-purposed for these additional repairs. This was done, and then the request was brought to the Board of Finance for consideration and possible approval, but the Board of Finance denied the request. Mr. Rudl added that the District will request \$50,000 to put into the FY20 budget to cover this cost.
- Dr. McKersie informed the Committee that regarding the Phase 2 Space Utilization Study, once a committee is created to oversee the study, he will provide the Facilities Committee with monthly updates.
- Mr. Olenik reported that two signs have been installed on the path by Parade Ground Court alerting users that the area is not authorized or maintained by the District, and that people should enter at their own risk.

There being no further business to discuss, the Committee adjourned at 9:55 a.m.

The next meeting is scheduled for December 6, 2018.

Respectfully submitted,

Andrew Galli

Administrative Assistant to the Director of Finance and Operations