

**Minutes
Facilities Committee
December 6, 2018**

Present:

Tony Pesco, Committee Member
Sara Spaulding, Committee Member
Richard Rudl, Director of Finance and Operations

Absent:

Ellen Uzenoff, Committee Chair
Dr. William McKersie, Superintendent of Schools
Joseph Olenik, Director of Facilities

Public:

Gina Albert, Weston Resident

The meeting was called to order by Ms. Spaulding at 9:03 a.m.

The Committee discussed the following items regarding the draft FY20 capital budget:

- Mr. Rudl shared with the Committee the list of capital projects that are considered tier one and being recommended for the FY20 budget. Among the items on the list are replacement of the PLC and SACDA equipment (Zenon plant control system), replacement of the chiller at Hurlbutt and corridor ventilation, removal of oil tanks at the middle and high schools, replacement of fire alarm equipment and fire code upgrades, and replacement of student lockers at the middle school. Not including security initiatives, the total request is \$868,000. With security initiatives, the total capital request is \$1,189,629.
- The Committee discussed whether or not the security initiatives should be kept separate from the capital budget, but agreed to leave it included for now, and Ms. Albert, the Board Chairperson, may meet with the First Selectman and Chair of the Finance Committee to explain the budget to them.

The Committee discussed the following regarding the cleaning services RFP results:

- Mr. Rudl reported that the District issued an RFP (request for proposal) for janitorial services for FY20-24. Six submissions were received and which are currently being evaluated. In mid-December the companies will be notified if they have been selected to

come in for an interview. A bid review committee has been formed, and consists of the Director of Finance and Operations, the Director of Facilities, a Board of Education Representative, the Director of Food Service, two Assistant Principals and one Custodian. The interview will take place in mid-January, and a recommendation will be brought to the Committee in February or March.

The Committee discussed the following regarding an update on the WIS roof leaks:

- Mr. Rudl informed the Committee that several roof leaks have been identified at the WIS. One of the leaks resulted in a large amount of water entering room 207. JP Maquire, a cleanup and restoration company, was called in and they determined which parts of the sheetrock in the room were too wet to dry and needed to be replaced. They removed a section of the wall in order to allow it to dry out and used multiple fans to ensure that the area was completely dry. The wall will be replaced during the week of December 10th. Additionally, a roofing company was brought in to repair the roof leaks associated with room 207 as well as all the other identified leaks. All repairs were completed on December 3rd. The District also called in an environmental company to test room 207 and 213 for mold, and the test came back negative. The District has done similar tests out of precaution in other buildings this year as well, and they came back negative as well.

The Committee discussed the following regarding an update on Phase 2 of the facility feasibility study:

- Mr. Pesco reported that the committee created to oversee the study had its first meeting, with the next meeting scheduled for December 14th. The next step is for them to develop criteria to analyze all the options. Currently there are six different options, and three or four of them will most likely not be considered. Mr. Pesco will update the Facilities Committee regularly, and will update the entire Board in January.

The Committee discussed the following regarding the October minutes:

- Due to the fact that Ms. Uzenoff was not present, approval of the minutes was postponed.

The Committee discussed the following regarding other business:

- Regarding the Food Rescue program, Mr. Rudl reported that the District's Foodservice Director met with the organization to notify them that the District would like to participate, and the program will probably start in January.

There being no further business to discuss, the Committee adjourned at 9:39 a.m.

The next meeting is scheduled for January 3, 2019.

Respectfully submitted,

Andrew Galli

Administrative Assistant to the Director of Finance and Operations