

**Minutes
Facilities Committee
September 6, 2019**

Present:

Ellen Uzenoff, Committee Chair

Ruby Hedge, Committee Member

Dr. William McKersie, Superintendent of Schools

Dr. Ken Craw, Assistant Superintendent, Curriculum and Instruction

Mike Rizzo, Assistant Superintendent, Pupil Personnel Services

Mike Delmastro, Director of Facilities

Guests:

Richard Wolfe, Weston Building Committee

David Coprio, Weston Building Committee

Absent:

Tony Pesco, Committee Member

The meeting was called to order by Ms. Uzenoff at 9:03 a.m.

The Committee discussed the following items regarding the summer work update:

- Mr. Delmastro updated the committee on all the summer projects which were worked on over the past couple of months, including lighting repairs, oil tank removal, middle school locker replacement, parking lot paving and striping, installation of new playground at Hurlbutt, carpet installation, and sink hole repair. Approximately 31 projects were worked on over the summer, and of those only six remain open, and of those six, three were deferred by the Building Committee or First Selectman. These include the Hurlbutt chiller replacement, the high school and elementary school water heater replacements, and the paving of School Rd.

The Committee discussed the following regarding South House Project:

- Mr. Delmastro reported that the project will be completed before the heating season begins. He added that all the piping in the tunnel is complete, it just needs to be tied in to the gyms and main offices.

- Mr. Wolf reminded the Committee that anytime a project is begun, the area needs to be inspected for asbestos first, and documentation filed with the State.
- Mr. Delmastro added that there are no sprinklers in any portion of the elementary school, and that this could be a future capital project.

The Committee discussed the following regarding an update on the chiller, water heater and roof projects:

- Mr. Delmastro reported that he will be meeting with Jonathan Luiz, the Town Administrator, the following week to complete the RFPs for both the Hurlbutt chiller replacement and the Hurlbutt and high school water heater projects. He added that there have been some issues with the chiller, and it will not last for another cooling season.
- Mr. Wolfe informed the Committee that he and Mr. Luiz have been working with a consultant regarding the Hurlbutt and high school roof projects, and he is still waiting for a report from the consultant.

The Committee discussed the following regarding an update on the new cleaning company:

- Mr. Delmastro reported that the new cleaning company has been having a few issues to start, but he attributed this to new people working in buildings they aren't familiar with, and they have been improving. The one major issue he did find was that they stripped down the floor in the intermediate school main entrance and cafeteria, which subsequently ruined the floor in those locations. He has a consultant coming in to review the damage and get a quote for repairs. Mr. Wolfe suggested a company as well that might be able to give a quote.

The Committee discussed the following regarding the list of preliminary FY21 Capital items:

- The Committee reviewed the draft list of possible Capital items for both FY21 and FY22. For FY21, the list includes replacing the East House steam traps and heat controls, replacing the North House finned tube radiator and unit ventilators, and replacing the 7th and 8th grade lockers in the middle school. For FY22, projects include installing a rooftop HVAC unit on the C-wing of the high school, replacing the cafeteria floor at the intermediate school, replacing the North House gym air handling unit, and replacing the hallway floor in the old section of the high school
- The Committee agreed that the District can bring this list to the Town in November and agreed to allow the District to further investigate these projects.

The Committee discussed the following regarding the list of preliminary middle school capital items:

- Among the projects included in the capital list for FY21 at the middle school are replacing the 7th and 8th grade lockers, replacing the library HVAC unit, replacing the science wing HVAC unit, replacing the science labs and fixtures, renovation of the bathrooms, and renovation of the pool locker rooms and bathrooms.
- The Committee agreed to allow the District to move forward with getting pricing for these projects and garnering more information as needed. They also agreed to bring this list to the full Board of Education so the public is aware of what the District is planning.
- Regarding the District's conclusions on a three vs. four site campus, Ms. Albert and Mr. Pesco have been trying to set up a meeting with the Board of Selectmen and Board of Finance, but have not had any luck yet.

The Committee discussed the following regarding the June minutes:

- The Committee deferred approval of the June minutes until October.

There being no further business to discuss, the Committee adjourned at 10:45 a.m.

Respectfully submitted,

Andrew Galli

Administrative Assistant to the Director of Finance and Operations