

**Minutes
Facilities Committee
October 4, 2019**

Present:

Ellen Uzenoff, Committee Chair
Ruby Hedge, Committee Member
Tony Pesco, Committee Member
Dr. William McKersie, Superintendent of Schools
Phillip Cross, Director of Finance and Operations
Mike Delmastro, Director of Facilities

Guests:

Jonathan Luiz, Town Administrator
Richard Wolfe, Weston Building Committee
David Coprio, Weston Building Committee

Weston Residents:

Gina Albert

The meeting was called to order by Ms. Uzenoff at 9:01 a.m.

The Committee discussed the following items regarding a street light upgrade:

- Mr. Luiz informed the Committee that the Town has an opportunity to save money on its annual electricity costs by purchasing its streetlights from Eversource and upgrading them to LED technology. The conversion to LEDs would be through Real Term Energy. Total cost to purchase the streetlights and upgrade them to LED would be \$30,502. A probable rebate from the Connecticut energy Efficiency Fund would lower the total project cost to \$27,018. Mr. Luiz suggested that the Town would cover all up-front costs with the understanding that the District would reimburse the Town whatever it can by the end of the fiscal year by using the electricity savings associated with both the streetlight conversion project and the new virtual net metering project slated to go live January 1, 2020. If for some reason those projects do not achieve savings this fiscal year, then no contribution would be expected.
- The Committee agreed to move forward with the project, and asked Mr. Luiz to present this at the next Board of Education meeting, and if he could put the proposal in writing.

The Committee discussed the following regarding the facilities update:

- Mr. Delmastro reported that while the new cleaning company has been performing better, they are still experiencing some bumps in the road, and he is going to reach out to their upper management to review.
- Regarding district-wide heating preparations, Mr. Delmastro reported that all systems are ready to go and once the temperature turns colder, the systems can be turned on. It does take about a day for the buildings to heat up completely.
- Regarding the South House heating project, Mr. Delmastro reported that the entire project is nearly complete. All components will be wired over the weekend, and the energy management system will be installed as well. A start-up will be conducted on Wednesday when schools are closed to ensure everything is functioning properly.
- Regarding the floor in the intermediate school entrance and cafeteria, Mr. Delmastro informed the Committee that he contacted a flooring company to come and review the damage caused by the cleaning company, and they will be submitting a quote for repairs. Mr. Delmastro added that he will ask the cleaning company pay for a portion of the repairs.
- Regarding the repairs to Revson Field, Mr. Delmastro reported that work is going along well, and work on the warning track has begun. He added that clay has been added to the middle school softball field and right field has been regraded and hydro-seeded. Regarding North House field, the sinkhole has been repaired. Dr. McKersie suggested that Mr. Cross and the Athletic Director send an email out to baseball and softball families, once Revson is complete, updating them on the projects.

The Committee discussed the following regarding decisions to be made and hot topics:

- Mr. Delmastro informed the Committee that he has been working with Mr. Luiz regarding the elementary school chiller and high school hot water system, and they have nearly completed the RFPs.

The Committee discussed the following regarding preliminary FY21 capital items:

- Mr. Delmastro shared the draft list of preliminary capital items for FY21 with the Committee. The Committee agreed to have the entire Board of Education review the list at the October 21 meeting to get their consensus to move forward, and then share the list with the Board of Selectmen and Board of Finance to determine which projects would be completed by the Board of Education and which by the Building Committee.

The Committee discussed the following regarding the list of middle school capital items:

- Mr. Delmastro reported that there is a lot of HVAC work that needs to be done at the middle school and should be done sooner rather than later as the system is starting to experience catastrophic failures. If it is decided not to move forward with the HVAC repairs at this time, then he suggested that some new motors may need to be purchased to keep the systems running properly.
- Mr. Delmastro added that the replacement of the art room cabinets and fixtures could be done in-house.

The Committee discussed the following regarding the June and September minutes:

- The Committee approved the June and September minutes.

The Committee discussed the following regarding other business:

- Mr. Pesco asked that at the next meeting an agenda item be included regarding a risk management update. The Committee also agreed to have an updated summer work list presented at the October Board of Education meeting.

There being no further business to discuss, the Committee adjourned at 10:49 a.m.

Respectfully submitted,

Andrew Galli

Administrative Assistant to the Director of Finance and Operations